



**SCHOOL BOARD MEETING MINUTES
July 9, 2019 Regular Meeting**

Pursuant to the regulations, the regular board meeting was held on the above date in the Waupaca High School Community Room.

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone and asked Jody Pankratz to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:15 p.m.

Roll Call:

Present: Stephen Johnson, Sandra Robinson, Betty Manion, Mark Polebitski, Dale Feldt, Steve Hackett and Patrick Phair.

Also Present:

Carol Beyer-Makuski, Mark Flaten, Ron Saari, Steve Thomaschefskey, Laurie Schmidt Charlesworth, Laura Colbert, Jody Pankratz, Rhonda Hare, John Erspamer, Carl Hayek, Megan Sanders, Jen Erb, Corey Nagel and WIN TV.

Approval of Agenda:

A motion was made by Patrick Phair and seconded by Sandra Robinson to approve the agenda as presented. Motion passed unanimously on a voice vote.

Public Comment:

None – Steve Hackett encouraged members to attend the rotary program on Saturday, July 13th at 7:00 p.m.

Approval of Minutes:

A motion was made by Sandra Robinson and seconded by Elizabeth Manion to approve the June 11, 2019 regular board meeting minutes as presented. The motion carried unanimously on a voice vote.

Communications:

District Administrator's Report: Mr. Saari noted that he was enjoying his first few days in the district and looked forward to meeting individually with each of the Board Members and having a Board retreat in the near future.

WLC & MS MTSS Ratings: Mr. Saari acknowledged the WLC for the 2nd year in a row receiving gold ratings in behavior, reading and mathematics and recognized the Waupaca Middle School for

receiving a bronze in behavior and silver in reading and mathematics. Both schools are to be congratulated on all their hard work and efforts to make sure our students succeed.

DI Thank You: The Board acknowledged the thank you note sent by the DI team and thanked them for taking the time to send the thank you note.

School Board:

Report on Meetings Attended/School Visits:

No Reports

Upcoming Meetings:

The Board was reminded of the following upcoming meetings:

August 13, 2019 – Regular Board Meeting – 5:15 p.m.

Personnel Committee:

Nurses Handbook:

A motion was made by Elizabeth Manion, per committee recommendation, to approve the nurse's handbook as presented to the Board which included any requested changes by the committee. The motion carried unanimously on a voice vote.

Support Staff Handbook:

A motion was made by Elizabeth Manion, per committee recommendation, to approve the support staff handbook as presented to the Board which included any requested changes by the committee. The motion carried unanimously on a voice vote.

Teacher Salary Increase for 2019-2020:

A motion was made by Elizabeth Manion, per committee recommendation, to approve a 2.44% increase and \$500 additional pay for those employees remaining in cell 10M30. The motion carried unanimously on a voice vote.

Support Staff 2019-2020 Increase:

A motion was made by Elizabeth Manion, per committee recommendation, to approve a 2.44% for all other employee groups (except food service) with the stipulation that the support staff salaries will be reviewed again in September and Carl Hayek will bring the Board some comparable at that time. The motion carried unanimously on a voice vote.

Committee Report:

Elizabeth Manion also reported that the committee had discussed the topic of administrator credit reimbursement and if said reimbursement were taxable or not. This item was referred back to Carl Hayek for further direction from the auditors and/or legal personnel that would render assistance in this matter.

Policy Committee:

Policy Revisions:

A motion was made by Sandra Robinson and seconded by Mark Polebitski to approve the following policies as presented at the board meeting:

Policy 110 – District Mission & Education Philosophy

Policy 151 – Board Policy Adoption & Review (delete 151.21)
Policy 362.1 – Interlibrary/Intralibrary Loan
Policy 443.5 – Student Use of Electronics
Policy 445 – Search & Seizure
Policy 453.3 – Communicable Disease Control
Policy 453.3R1 – Communicable Disease Control Procedures
Policy 656 – Student Fees (delete 471 & 473)
Policy 656R2 – Student Fee Waiver/Reduction Request Form
Policy 722.5 – Exposure Control Plan
Policy 723.3 – Emergency School Closings – delete 722.4
Policy 772.1 – District Cellular Telephones
Policy 831 – Use of Tobacco/Nicotine Products on School Premises
Policy 852 – Distribution of Non-School Material

The motion carried unanimously on a voice vote. It was noted that Policy 656R1, 751.3 and 752 were tabled for further review.

Building & Grounds Committee:

Middle School Greenhouse:

A motion was made by Steve Hackett, per committee recommendation, to approve the removal of the Waupaca Middle School greenhouse at a cost of \$52,685 due to the poor condition of the structure and the mold infestation and to accept the insurance company payment offer of \$44,945 to help offset the costs of the demolition and refurbishing the front of the building. The motion carried unanimously on a voice vote. It was noted that the district would be investigating the acquisition of a hoop house to use in the science department in the future.

Administrator:

Generate Monitoring Schedule:

This item was tabled. It was suggested that the Board give suggestions to Mr. Saari and Mr. Saari will confer with his administrative team and come back to the Board with some suggestions.

Seclusion & Restraint Report:

Per Wisconsin Act 125 the Board was presented with the district seclusion & restraint report for the 2019-2020 school year. It was noted that there was a total of 5 restraints and 15 seclusion district wide for the year. This was an informational item only.

Year-to-Date Expense vs Budget Snapshot:

Mr. Carl Hayek reported that the preliminary numbers for the 2018-19 school year show expenditures vs revenues ending with an estimated \$516,604 surplus which once verified by auditors will be used to replenish the fund balance. He also reviewed the anticipated funding that Waupaca may see as a result of recent legislative action in Madison.

Monitoring:

Chain Exploration Center Annual Report:

Megan Sanders, CEC Governance Board President and Rhonda Hare, CEC Principal presented the Board with the first CEC annual report. They reviewed the successes and challenges of the first year and reported on some of the plans for the upcoming school year.

Consent Agenda:

A motion was made by Sandra Robinson and seconded by Elizabeth Manion to approve the items of the consent agenda:

Financial Reports:

Accounts Payable Approval - \$2,336,873.03 and Building Fund \$4,965.00
Cash Receipts - \$3,511,808.44

Resignations/Retirement:

Jackie Berrens – WLC Secretary
Scott Van Ess – HS Asst. Principal
Amy Boelk – MS/HS German

Hires:

Amy Wahler – Class 2 Adm. Asst. – Student Services
Erik Sievert – MS Spec. Ed. Teacher
Isaac Pulchinski – Elem. Music Teacher
Trevor Hoth - .5 FTE Elem. PE Teacher
Ellen Strickland-Storck – Elementary Guidance

Extra-Curricular – 2019-2020:

Jay Krcmar – JV2 Football Head
Michael Kositzke – JV2 Football Asst.
Dan Lewinski – Football Asst/JV1
Jake Waller – Football Asst/JV1
Micah Schwantes – Football Asst/JV1

Administration:

Student Academic Standards

The motion carried unanimously on a roll call vote.

ADJOURNMENT INTO CLOSED SESSION:

A motion was made by Elizabeth Manion and seconded by Sandra Robinson at 7:04 p.m. to adjourn into closed session in accordance with Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically to consider an offer to purchase district property. The motion carried unanimously on a roll call vote.

Details of a proposed sale of property were discussed.

RECONVENE INTO OPEN SESSION:

A motion was made by Steve Hackett and seconded by Sandra Robinson to reconvene into open session and take action on closed session issues. The motion carried unanimously on a roll call vote at 7:32 p.m..

SALE OF PROPERTY:

A motion was made by Sandra Robinson and seconded by Dale Feldt take steps to segregate the current bus garage property into different parcels and to accept the offer to purchase agreement from

Home & Away Ministries to purchase the parcel that is adjacent to the Rose Garden Family Restaurant for the amount of \$100,000.00. This sale would be contingent on the appropriate survey and sectioning of the property. The motion carried unanimously on a voice vote.

ADJOURNMENT:

A motion was made by Sandra Robinson and seconded by Patrick Phair to adjourn the meeting at 7:35 p.m. The motion carried unanimously on a voice vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education